How to Map a Drive

Mapping a computer drive is a fast and easy way to share files with other computers in your network. Mapped drives can make shared work easier to collaborate and update.

1.) From the Start menu, clic folder that holds your drives.	ck Computer to	bring up the
2.) Click on Map Network Drive in the top toolbar to bring up the "Map Network Drive" dialog box.	Al Programs Al Programs Run, Run, Run, Run, Run, Run, Run, Run,	nts Program: System proper: Unstalled or duringe approxim Map metwork drive >> Program: System proper: Unstalled or duringe approxim Mapmend due >> Program: Destroy Destr

Vhat net	work folder would you like to map?
pecify th	e drive letter for the connection and the folder that you want to connect to:
Drive:	Z:
olden	Browse
	Example: \\server\share
	Reconnect at logon
	Connect using different credentials
	Connect to a Web site that you can use to store your documents and pictures.

3.) Assign any letter to your drive. This is how the drive will appear to other computers on your network. Also, be sure to **check** the "Reconnect at logon" if you would like the drive to stay connected.

4.) Click **Browse** to find the desired drive. You can open a folder by clicking the + symbol to find a subfolder. Highlight the drive that you want to map and click **OK**, then click **Finish**.

Towseron rolden	
Select a shared network folder	
Network Image: Second system Image: Second system	
Make New Folder OK Cancel	



5.) To see your newly shared drive, open the **Computer** folder again and scroll down to "Network Locations."